All equipment, with the exception of the items listed under the “Shared equipment” section, is dedicated to the space it is listed under. Baryshnikov Arts Center does not guarantee that any or all equipment will be available to the visiting company. At certain times some equipment detailed in this document may be temporarily unavailable. A representative of the visiting company should in all cases check with Baryshnikov Arts Center’s production staff to ensure equipment availability and suitability. The following information is relevant to renters interested in renting studio space for individual rehearsals. If you are looking to bring in scenic items, work with theatrical lighting, require assistance with equipment, or have more advanced audio and/or video needs, you will need to be in touch with our Operations Associate, Courtney Drasner, and our Production Manager, Katie Gorum.

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Loading/Unloading Information and Guidelines

General Info:
BAC has no loading dock, freight entrance, or freight elevator. All deliveries are received through the front entrance of the building and up the passenger elevators that service all building traffic. Due to the nature of receiving materials to the building, we have strict policies about what and how much equipment can be brought in to the spaces.

Please be sure to communicate with BAC operations and production staff prior to booking your rehearsal space if your rehearsal requires that you bring special materials in to the studios. Materials cannot be brought in or out of any space without appropriate floor and wall protection in all lobbies, elevators, and theater spaces and without assistance from BAC staff and/or crew.

BAC is not responsible for the disposal of any materials provided by the visiting company. There is no dumpster available. If items are being disposed of they must fit safely and securely in a garbage bag and be placed in the garbage room prior to the visiting company’s departure. No trash can be left on the curb.

Access ways & Dimensions:
There are two doors that allow loading access to the building. All materials must be loaded in and out through one of these doors. Only one door can be utilized at a time.
The center door is the largest, measuring – 6’w x 8’11”h (1m82cm x 2m71cm). The eastern-most door is also accessible for loading in and out and measures – 6’w x 7’8”h (1m82cm x 2m33cm).

The stage door to the Howard Gilman Performance Space is on the fourth floor.

All items are transported to the theaters via a passenger elevator with a maximum loading capacity of 2,500lbs (1135kg).

Elevator dimensions are:
Frame 3’5”w x 7’6”h (1m04cm x 2m28cm)
Cab 5’8”w x 5’2”d x 7’11”h (1m72cm x 2m57cm x 2m40cm)

The elevator opens immediately in to the Howard Gilman Performance Space and Rudolf Nureyev Studio, and materials can be unloaded directly into the space.

There are two alternative ways of getting materials in or out of the building.

Emergency Exit Stairs:
10 flights of stairs to 4th Floor
Handrail-to-handrail - 3’3” [99cm]
Height – 12’ [3m65cm]
Landing platform between each stairwell – 7’w x 3’9”d x 14’h [2m13cm x 1m14cm x 4m26cm] (the height dimension tapers to 7’8”[2m31cm] as you approach each floor)
Stair well door – 2’10”w x 7’3”h [86cm x 2m20cm]
TECHNICAL SPECIFICATIONS AND EQUIPMENT LISTS

Parking:
The Baryshnikov Arts Center is located at:
450 West 37th Street
New York, NY 10018

The building sits on a very busy street with limited available parking. Baryshnikov Arts Center can not obtain special parking permits for companies, however rules regarding commercial vehicle parking can be found at: http://www.nyc.gov/html/dot/html/motorist/parktruck.shtml

Due to the very crowded nature of 37th street, we cannot allow trucks larger than 24’ in length to be parked outside of our building for loading and unloading purposes.

When loading/unloading vehicles must turn off engines.

No personal vehicles may be parked outside of our building from 7am – 7pm.

Secure truck parking can be found at:
SuperPark
451 10th Ave
NY, NY 10018
212-967-4620

Staffing & Safety:

- The renting company must provide a competent person to supervise the unloading and loading of all vehicles.
- Crew required for loading and unloading must be discussed with Baryshnikov Arts Center’s production staff in advance.
- Any and all accidents (or near misses) MUST be reported immediately to a member of the BAC staff/crew who will ensure that the relevant personnel are informed immediately, in order that all Health and Safety procedures can be followed.

Storage:
Storage of any equipment, road cases, set pieces, costumes, or any other items must be discussed with the BAC Production Office prior to the arrival of the renting company. On site storage space is incredibly limited at BAC and cannot be guaranteed. BAC reserves the right to ask all renting companies to remove their items at the end of each day of their rental period.

Working Regulations and Labor Policies:
BAC trained crew familiar with equipment and spaces operate all BAC venues.
Minimum crew numbers per project are at the discretion of BAC.
All schedule changes must be communicated with at least 24 hours notice. If the required notice is not given, the crew will be paid in accordance with their original call times per approved rental schedule.
All crew calls are 4-hour minimum calls
The crew is paid an overtime rate of time-and-a-half after 40 hours of work within a week (M – Su) and for any work performed between 12a and 7a.
We encourage a 15-minute coffee break every two hours.
Any crew assignments are subject to approval by BAC’s Production Manager or Technical Director.

**Wheelchair accessibility and locations:**

All studios are fully wheelchair accessible with an elevator that opens directly in to the Rudolf Nureyev Studio. Danny Kaye and Sylvia Fine Kaye Studio can then be accessed through a door directly from the Nureyev Studio in to the Kaye Studio.

**Building Amenities**

The amenities listed below are accessible for all artists renting BAC studio spaces:

- Locker rooms with showers on the 4th floor lobby
- Kitchenette on 4th floor lobby (microwave, kitchen sink, full-sized refrigerator)
- Guest Wifi Access
- A/C and heating controlled by building engineer. Contact BAC Production office for adjustments as necessary.

**Shared Equipment**

The equipment listed in this paragraph is shared between all BAC spaces.
At certain times some equipment detailed in this paragraph maybe temporarily unavailable. A representative of the visiting company should check with Baryshnikov Arts Center’s production staff prior to move in.

(4) 8’ portable ballet barres
(10) music stands
(2) Rolling Mylar mirrors (9’h x 5’w)
(6) Wenger musician chairs
(6) Plastic folding tables 6’L x 2.5’W
(90) Grey plastic stacking chairs
(1) Steamer
(2) Steam irons
(1) Ironing boards
(5) Costume racks
(3) Yamaha Clavinova
(1) 24” monitor with inbuilt DVD player
(1) 42” flat panel monitor
(1) VHS player
(1) Pioneer DVD-V5000 Player
(1) Yamaha C750 DVD-Player
Rudolf Nureyev Studio

The Rudolf Nureyev Studio is a traditional column-free rehearsal studio.

**Dimensions**
Wall-to-wall: 43’ x 43’ (Photos can be found at http://bacnyc.org/rent/space/studio-4a)
Ceiling Height: 17’ 7”
Grid Height: 15’ 4”

**Capacity**
Total Capacity (no additional furniture): 74 persons
Maximum Studio Showing Audience Capacity: 50

**Studio Floor:**
The floor is a blond sprung hardwood dance floor covered with black vinyl dance floor.
Any activity or set pieces that may cause permanent damage, marking, or scuffing may require the use of floor protection and should be discussed with BAC Production staff prior to use.

**Studio Lighting**
Three banks of fluorescent lights are controllable via On/Off switches near the main door to the studio.

**Studio Audio**
An 8-channel Allen & Heath analog sound mixer with an auxiliary cable can be found in the NW corner of the studio along with 2, stereo, QSC K12.2 active loudspeakers hung in the NW and SW corners of the studio.
A Denon CD player also runs to the mixer. There is also Bluetooth connectivity to the audio system. Please see Appendix C on page 10 for Bluetooth connection instructions.

**Amenities**
Yamaha C-7 grand piano (tuned upon request) - piano cannot be removed
Marley dance floor over entire studio floor
85’ of barres on the South and West sides of the studio
Motorized blackout shades on all windows
Elevator access directly in to studio
Danny Kaye & Sylvia Fine Kaye Studio
The Kaye Studio is a traditional column-free rehearsal studio.

**Dimensions**
Wall-to-wall: 43’ x 29’ (Photos can be found at http://bacnyc.org/rent/space/studio-4b)
Ceiling Height: 17’ 7”
Grid Height: 15’ 4”

**Capacity**
Total Capacity (no additional furniture): 50 persons
Maximum Studio Showing Audience Capacity: 30

**Studio Lighting**
Two banks of fluorescent lights are controllable via On/Off switches near studio door.

**Studio Audio**
An 8-channel Allen & Heath analog sound mixer with an auxiliary cable can be found in the NE corner of the studio along with 2, stereo QSC K12.2 active loudspeakers on hung in the NE and SE corners of the studio
A Denon CD player also runs to the mixer. There is also Bluetooth connectivity to the audio system. Please see Appendix C on page 10 for Bluetooth connection instructions.

**Amenities**
43’ of mirrors along East wall
Marley dance floor over entire studio floor
29’ of barres on the South side of the studio
Motorized blackout shades on window
Howard Gilman Performance Space

The Howard Gilman Performance Space is our largest column-free rehearsal studio and is made up of both the Rudolf Nureyev Studio and Danny Kaye & Sylvia Fine Kaye Studio. It is created by opening a moveable sound-proof air wall that is broken up in to 8 panels that can be placed along the West and South wall of the Rudolf Nureyev studio, but the panels can not leave the space.

**Dimensions**
Wall-to-wall: 72’ x 43’
Ceiling Height: 17’ 7”
Grid Height: 15’ 4”

**Capacity**
Total Capacity (no additional furniture): 200 persons
Maximum Studio Showing Audience Capacity: 74

**Studio Lighting**
Three banks of fluorescent lights are controllable via On/Off switches near West entrance.
Two banks of fluorescent lights are controllable via On/Off switches near the East entrance

**Studio Audio**
An 8-channel Allen & Heath analog sound mixer with an auxiliary cable can be found in the NW corner of the studio along with 2, stereo, QSC K12.2 active loudspeakers hung in the NW and SW corners of the studio.
A Denon CD player also runs to the mixer. There is also Bluetooth connectivity to the audio system. Please see Appendix C on page 10 for Bluetooth connection instructions.

**Amenities**
Yamaha C-7 grand piano that can be tuned upon request. The piano cannot be removed from the space.
Marley dance floor over entire studio floor
43’ mirrors on East wall
130’ of barres on the South and West sides of the studio
Motorized blackout shades on all windows
Elevator access directly in to studio
Appendix A: 4th Floor Power Outlet Plan
Appendix B: Sound Mixer Troubleshooting Information
Appendix C: Bluetooth Pairing and Troubleshooting Information

1. Press the “pair” button on the “4A-Bluetooth-RCA” or “4B-Bluetooth-RCA” panel on the north wall of the studio. You should see a flashing blue light to the right of the button. (This is necessary every time you use the studio)

2. Turn on Bluetooth on your phone or other device and look for “4A-Studio-Bluetooth” or “4B-Bluetooth-RCA” on the list of available devices. Tap or click on it to connect. It may take a minute to connect for the first time.

3. Turn your device volume down, play your media, and gradually turn the volume up to suit your needs.

4. When you are leaving the studio, either disconnect from “4A-Studio-Bluetooth” or “4B-Bluetooth-RCA” or turn your Bluetooth off. This will prevent accidental playback.

FAQ

My device doesn’t have a headphone jack, does BAC have an adapter I can use?
Unfortunately, we do not own thunderbolt, USB-C, or other adapters. Please try out our Bluetooth system, or bring your own adapters!

The Bluetooth isn’t connecting, what should I do?
Be sure you are trying to connect to the correct studio’s Bluetooth.
Be sure you have pushed the “pair” button on the Bluetooth panel, and are seeing a flashing blue light.
Try turning Bluetooth off and back on again on your device, and reconnecting.
In some cases, you may need to “forget” some other Bluetooth devices (ones you rarely use) in order for you to connect to a new device.
If you are still having trouble after following these steps, call or visit us in the Production office in 3B and we would be happy to assist you.

Will my phone automatically connect to the Bluetooth the next time I visit the studio?
No, you will have to press the “pair” button every time you wish to connect your device. This prevents accidental connections and playback from outside the studio.